

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday, September 17, 2024
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Joe Ben Slivka, Dan Johnson, John Piotti, and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Acting Deputy Chief Rick Ihnken, Division Chief Kim McDonald, Acting Division Chiefs Lou Laurina and Scott Benson, Battalion Chiefs Kevin Skaer and Ryan Cole, Lieutenants Chris Romano, Greg Isaacson, and Paul Camillo, Wildland Specialist Hannah Ohlson, Firefighter Medics Mike William, Chris Cuculis and Corey Okes, Firefighters Nick Pollard and Aaron Baker, EMS Coordinator Jill Ridenhour, Inspectors Justin Farmer, Jes Sawyer and Meghan Layfield, Community Resource Officer Steve Lipsher, Accounting Manager Jessica Fuller, EMS Billing Specialist Kori Fletcher, Admin Tech Ginger Hatton, Compensation & Benefit Specialist Erin Mumma, Human Resources Manager Karen Steen, Finance Director and Board Secretary Mary Hartley, and Legal Counsel Emily Powell.

M/S/P Johnson and Piotti to excuse Director Sinclair from the Board meeting.

Vote: All in favor, none opposed.

Guests:

None

Approval of Agenda:

M/S/P Piotti and Johnson to approve the agenda as presented.

Vote: All in favor, none opposed.

Public Comments:

None

Consent Agenda:

The following items were presented:

Minutes: August 20, 2024, Regular Board Meeting

Warrants: August 17, 2024 – September 13, 2024

Financial Report for all funds – August 2024

After discussion and questions,

M/S/P Johnson and Piotti to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Present/Review SFE Fees (Out of District and EMS Transport)

Acting Deputy Chief Ihnken reviewed the proposed EMS Transport and Out of District fees with the Board. After reviewing the transport fees charged by other entities in the western slope, the District's fees need to be updated to be competitive and stay in line with others that provide comparable services.

Consider Approval of Updated Finance Policy #3015 – EMS Billing

Finance Director Hartley reviewed the updated Finance Policy #3015 – EMS Billing with the Board. The Board requested that the language be changed from "in-house billing" to "external contracted billing vendor".

M/S/P Piotti and Tolton to approve Finance Policy #3015 – EMS Billing with the change requested.

Vote: All in favor, none opposed.

Bi-Annual Accreditation Update Presentation

Deputy Chief Schenking shared a PowerPoint presentation with the Board on the Bi-Annual Accreditation for the District.

Discussion on RFP Submittals for Design & Engineering on Station 11/Fleets Expansion and Station 12/Wildland Facility

Chief Davis discussed the two RFP's received from Short Elliot Henderson Architects and Allred Architects with the Board. President Slivka has requested that staff review the RFP's against a scorecard to recommend the vendor for selection.

Continued Business:

Update on Silverthorne Fire Station –

Chief Davis and Director Piotti updated the Board on the status of the Silverthorne Fire Station work that had been completed since the August Board meeting.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell updated the Board on the State legislative special session held August 26 – August 29, 2024. Ultimately, the Legislature passed House Bill 24B-1001 which further lowers assessment rates and creates a new formula for capping property tax increases at 10.5% bi-annually. Both ballot initiatives 50 and 108 were pulled from the November 5, 2024 ballot.

High Country Training Center: Nothing in addition to the written report.

Local 4528 Union Update: Local 4528 did not provide a written report this month. Union President Romano shared that crews raised \$14,755 for the Muscular Dystrophy Association over the Labor Day Weekend.

Wildland: Nothing in addition to the written report.

Finance: In addition to the written report, Finance Director Hartley shared that she will be taking an extended leave from work, and will be in and out until the end of the year.

Human Resources: In addition to the written report, HR Manager Steen shared working with Integrated Growth on additional training for the District's managers and staff on the new performance evaluation system.

Community Resource Officer: In addition to the written report, CRO Lipsher shared that Fire Prevention training will be conducted in the elementary schools in our District the second and third week of October. Also, he thanked Jessy Dorton for his help with the grant funded fire extinguisher program headed up by Inspector Meghan Layfield.

Community Risk Division: In addition to the written report, Division Chief McDonald shared that Foote's Rest has finally finished paying their permit fee for the new Marriott Hotel off of Main Street in Frisco.

Admin Support Services: Nothing in addition to the written report.

Operations: In addition to the written report, Acting Deputy Chief Ihnken shared the following acting positions that are in place now to cover positions: Capt Brewer as acting BC, Lt Romano as acting EMS Coordinator, FF Medic Edwards as acting Lt, and FF Medic Paradise as acting Lt.

EMS Services: Nothing in addition to the written report.

Fire Chief: Nothing in addition to the written report.

Board Comments


None

Adjournment:

M/S/P Piotti and Tolton to adjourn the meeting at 10:54 AM.

Vote: All in favor, none opposed.

Approved this 15th day of October 2024.

DocuSigned by:

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Mary Hartley, Board Secretary

Signed by:

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Joe Ben Slivka, Board President

Minutes
Summit Fire & EMS Fire Protection District
Work Session of the Board of Directors
Tuesday, September 24, 2024
0035 County Shops Road, Frisco, CO
TeleCon Attendance

Call to Order:

The Work Session meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 8:06 AM.

Roll Call:

Board Members present were Joe Ben Slivka, Dan Johnson, John Piotti, Jonathan Sinclair, and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Acting Deputy Chief Rick Ihnken, Acting Division Chiefs Lou Laurina and Scott Benson, Battalion Chiefs Kevin Skaer and Ryan Cole, Lieutenant Chris Romano, Wildland Coordinator Kyle Iseminger, Accounting Manager Jessica Fuller, Compensation and Benefits Specialist Erin Mumma, and Board Secretary/Finance Director Mary Hartley.

Guests:

None

Approval of Agenda:

M/S/P Sinclair and Piotti to approve the agenda as presented.
Vote: All in favor, none opposed.

Present First Draft of the 2025 Operating, Capital and Snake River Fleet Budgets

Chief Davis, Finance Director Hartley and Executive Staff presented the first draft of the 2025 Operating, Capital and Snake River Fleet budgets to the Board.

Board Comments

None

Adjournment:

M/S/P Tolton and Piotti to adjourn the meeting at 9:23 AM.
Vote: All in favor, none opposed.

Approved this 15th day of October 2024.

DocuSigned by:

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Mary Hartley, Board Secretary

Signed by:

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Joe Ben Slivka, Board President