

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday, January 21, 2025
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Joe Ben Slivka, Dan Johnson (remote), John Piotti, Jonathan Sinclair (remote), and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Acting Deputy Chief Rick Ihnken, Division Chief Kim McDonald, Acting Division Chiefs Lou Laurina and Scott Benson, Battalion Chief Ryan Cole, Captain Matt Brewer, Lieutenants Chris Romano, Doug Beeler, Greg Isaacson, Steve Wantuck, and Ryan Grafmiller, Wildland Coordinator Kyle Iseminger, Wildland Specialist Hannah Ohlson, EMS Coordinator Jill Ridenhour, Engineer Joe Fava, Firefighter Medics William Martinez and Craig Bifano, Firefighters Mark Piller, Anthony Lanata and Nathan Carranza, Accounting Manager Jessica Fuller, Staff Accountant Kori Fletcher, Inspectors Meghan Layfield and Justin Farmer, HR Manager Karen Steen, Compensation and Benefits Specialist Erin Mumma, EMS Billing & Coding Specialist Martha Bird, Admin Tech Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and Legal Counsel Emily Powell.

Guests:

Dino Ross, Attorney with Ireland Stapleton Pryor & Pascoe, PC
Rob Ekstrom, West Region Director of Architecture, Short Elliott Hendrickson, Inc.

Approval of Agenda:

M/S/P Piotti and Tolton to approve the agenda as presented.
Vote: All in favor, none opposed.

Public Comments:

None

Badge/Oath Ceremony:

Acting Deputy Chief of Operations Rick Ihnken gave the oath and badged Anthony Lanata, Firefighter, Nathan Carranza, Firefighter and Craig Bifano, Firefighter Medic.

Consent Agenda:

The following items were presented:
Minutes: November 19, 2024, Regular Board Meeting
Warrants: November 15, 2024 – January 18, 2025
Financial Report for all funds – unaudited December 2024
After discussion and questions,

M/S/P Johnson and Tolton to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Consider Resolution 2025-01 Establishing 2025 Meeting Dates, Times, Locations, and Places for Posting Notices.

Finance Director Hartley presented the annual Resolution 2025-01 establishing 2025 Board meeting dates, times, locations, and places for posting notices as required by state statute.

M/S/P Sinclair and Johnson to approve Resolution 2025-01 Establishing 2025 Meeting Dates, Times, Location, and Places for Posting Notices, as presented.

Vote: All in favor, none opposed.

Consider Resolution 2025-02 - Authorizing the Fire Chief or Acting Fire Chief to Obligate the District for Expenditures of Up to One Hundred Fifty Thousand Dollars (\$150,000.00) for the Purpose of Initiating Emergency Response Measures within the District in the Event of a Disaster Emergency, Without Prior Notice to or Approval of the Board of Directors

Chief Davis presented Resolution 2025-02 to the Board. This is an annual Resolution that the Board considers every January. After discussion and questions,

M/S/P Piotti and Tolton to approve Resolution 2025-02 Authorizing the Fire Chief or Acting Fire Chief to Obligate the District for Expenditures of Up To One Hundred Fifty Thousand Dollars (\$150,000.00) for the Purpose of Initiating Emergency Response Measures within the District in the Event of a Disaster Emergency, Without Prior Notice to or Approval of the Board of Directors, as presented.

Vote: All in favor, none opposed.

Consider Resolution 2025-03 Calling for a Polling Place Election on May 6, 2025.

Finance Director Hartley presented Resolution 2025-03 for the upcoming May 6, 2025 election, which authorizes the election, appoints the Designated Election Official, and identifies the Director seats that are up for election. An updated Resolution showing Directors Slivka and Johnson up for four-year terms and Director Tolton up for a 2-year term was presented. After discussion and questions,

M/S/P Sinclair and Piotti to approve Resolution 2025-03 Calling for a Polling Place Election on May 6, 2025, as updated to reflect the correct terms and names.

Vote: All in favor, none opposed.

Consider approval of the CLA Audit Statement of Work Engagement Letter for the 2024 Financial Audit.

Finance Director Hartley presented the proposed statement of work engagement letter for the 2024 financial audit by CLA. After discussion and questions,

M/S/P Piotti and Tolton to approve the CLA Audit Statement of Work Engagement Letter for the 2024 Financial Audit.

Vote: All in favor, none opposed.

Discuss establishment of District Impact Fees and Impact Fee Notice to All Jurisdictional District Partners (Summit County, Dillon, Silverthorne, Montezuma, Keystone, and Frisco).

Attorney Powell presented an overall description of impact fees, including what they are and what they can be used for. Colorado Legislation SB24-194 passed last year, which allows fire protection and ambulance districts to impose an impact fee on certain new construction. The Board discussed the 2021 TischlerBise Impact Fee study and noted that with the increase in construction costs, the fees presented and approved by the Board of Directors at that time haven't kept up with the extreme growth in costs. The District will reach out to TischlerBise to get an updated fee schedule report while moving forward with the impact fee adoption at the current approved rates. After discussion and questions;

M/S/P Piotti and Sinclair to authorize chief staff and legal counsel to proceed with the impact fee adoption process, utilizing the rates established in the 2021 TischlerBise Study.

Vote: All in favor, none opposed.

Consider Resolution 2025-04 Establishing a Search Committee and Fire Chief Selection Process

Attorney Powell presented the draft Resolution in the Board packet regarding the creation of a search committee and fire chief selection process for the hiring of a fire chief. HR Manager Steen reviewed the fire chief job description and job announcement with the Board. After discussion and questions, it was the consensus of the Board to move this matter to a Special Board Meeting on Thursday, January 30, 2025, at 8:00 am to review the updated job description and job announcement, and to update the Board Resolution 2025-04 to determine the selection process and search committee.

Continued Business:

Consider approval of the AIA B133 Design Engineering/Architect Agreement

Deputy Chief Schenking and Attorney Ross reviewed the draft of the AIA B133 Design Engineering/Architect Agreement between the District and Short Elliott Hendrickson for the proposed renovation of Station 11 in Keystone. After discussion and questions;

M/S/P Piotti and Johnson to approve the AIA B133 Design Engineering/Architect Agreement as presented.

Vote: All in favor, none opposed.

Staff Reports:

Attorney: Attorney Powell provided an overview of the Attorney's Report and shared the 2025 legislative update, noting that over 100 bills have already been introduced. She provided brief summaries of some of the bills of particular interest:

Attorney Powell also discussed the potential merger of the District with Red, White, and Blue Fire Protection District, offering to prepare a presentation on the various pathways available should the Board wish to proceed further with this discussion.

Lastly, Attorney Powell informed the Board that she would be on vacation and unavailable for the February Board meeting. However, arrangements have been made for Attorney Ferguson to attend remotely in her absence.

High Country Training Center: In addition to the written report, Chief Davis stated that HCTC will be replacing the Haz Mat vehicle.

Local 4528 Union Update: Local 4528 did not provide a written report this month.

Wildland: Nothing in addition to the written report.

Finance: In addition to the written report, Finance Director Hartley reviewed the key milestones and significant tasks accomplished in 2024. She expressed gratitude to her staff, the District, and the Board for their support during her absence in the last quarter of 2024.

Human Resources: Nothing in addition to the written report.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: Nothing in addition to the written report.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis shared that his last day as fire chief will be Thursday, July 3, 2025.

Board Comments

Director Johnson brought to the Board's attention that individuals at the Saint Anthony's Summit Hospital are expressing concerns and potentially disparaging the District for not transporting patients on interfacility transports (IFTs) out-of-county. This perception may undermine the District's reputation, and reported it's crucial to address this proactively.

Chief Davis provided the District's policy on how often and when the District transports patients on out-of-county IFTs, providing a clear picture of the operations. He stated that it's worth noting that this is a long-standing issue, stemming from the District's decision to prioritize in-county coverage and not participate in out-of-county IFTs.

Adjournment:

M/S/P Tolton and Johnson to adjourn the meeting at 11:27 AM.

Vote: All in favor, none opposed.

Approved this 18th day of February 2025.

DocuSigned by:

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Mary Hartley, Board Secretary

Signed by:

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Joe Ben Slivka, Board President