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Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday, April 15, 2025
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:01 AM.

Roll Call:

Board Members present were Joe Ben Slivka, Dan Johnson (remote), John Piotti (remote), Jonathan Sinclair, and Chuck Tolton (remote). Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Acting Deputy Chief Rick Ihnken, Division Chief Kim McDonald, Acting Division Chiefs Scott Benson and Lou Laurina, Battalion Chiefs Ryan Cole and Kevin Skaer, Captain Matt Brewer, Lieutenants Steven Wantuck, Ryan Grafmiller, Wildland Coordinator Kyle Iseminger, Wildland Specialists Hannah Ohlson and Brandon McBride, Engineer Joe Fava, Firefighter Medics Ross Orton, Craig Bifano, Talon Edwards and Mike Williams, Firefighters Makai Crist, Aaron Baker and Chris Cuculis, Inspectors Justin Farmer, Jessica Sawyer, and Amelia Kupperberg, Community Risk Reduction Coordinator Meghan Layfield, Community Resources Officer Steve Lipsher, Community Risk Reduction Coordinator Meghan Layfield, HR Manager Karen Steen, Compensation and Benefits Specialist Erin Mumma, Accounting Manager Jessica Fuller, Staff Accountant Kori Fletcher, EMS Billing Specialist Martha Bird, Admin Tech Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and District legal counsel Emily Powell.

M/S/P Sinclair and Tolton to excuse the absence of Director Dan Johnson from the Board meeting.
Vote: All in favor, none opposed.

Guests:

Amelia Kupperberg's family members
John Paul LeChevallier, CLA Signing Director

Approval of Agenda:

M/S/P Piotti and Tolton to approve the agenda as amended to add Station 10 update and Letter of Support for mitigation project in Frisco under New Business.
Vote: All in favor, none opposed.

Public Comments:

None

Badge/Oath Ceremony

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Deputy Chief Schenking presented the oath of office and badge to Amelia Kupperberg, the District's newest Inspector in the Community Risk Division.

New Business:

Station 10 Update

Director Slivka advised that the District obtained its TCO (temporary certification of occupancy) from the Town of Silverthorne last Friday. Director Slivka recognized the remarkable contributions of Chiefs McDonald, Schenking and Davis and Director Piotti on the amazing work done to get this job completed within seven days from the projected schedule due date and within budget.

Letter of Support for Frisco Backyard Project

Wildland Specialist Hannah Ohlson shared that the Forest Service Dillon District is planning a unique fuels reduction project in the 10-mile canyon to the Ophir Mountain, tying together fuel reductions for recreation expansion as well as wildland mitigation. The Forest Service has their comment period open now and Wildland Specialist Ohlson is requesting a letter of support from the Board toward this project. It was the consensus of the Board to approve submitting the letter of support.

Director Johnson joined the Board meeting at 9:07 am.

Review/Consider Approval of the 2024 Summit Fire & EMS FPD Financial Audit

Finance Director Hartley and John Paul LeChevallier, Signing Director with CLA, presented the Final 2024 Audited Financial Report and accompanying footnotes to the Board. The auditors issued an unmodified (clean) opinion on the District's financial statements. Following the presentation, the Board engaged in questions and discussion.

M/S/P Sinclair and Piotti to approve the 2024 Summit Fire & EMS Fire Protection District Audited Financial Report as presented.
Vote: All in favor, none opposed.

Consent Agenda:

The following items were presented:
Minutes: March 18, 2025 Regular Board Meetings
Warrants: March 15, 2025 – April 11, 2025
Financial Report for all funds – March 2025

After discussion and questions,
M/S/P Sinclair and Piotti to approve Items A (minutes) and C (Financial Report) under the Consent Agenda as presented.
Vote: All in favor, none opposed.

The Board discussed Item B (Warrants), specifically with respect to an apparent duplicate payment. After discussion and questions,
M/S/P Johnson and Sinclair to approve Item B (Warrants) under the Consent Agenda, subject to reversal of a duplicate payment to Advanced Laundry Systems.
Vote: All in favor, none opposed.

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Continued Business:

Fire Chief Search Committee Update

HR Manager Steen updated the Board on the next steps for the Fire Chief interviews beginning next week. One of the Fire Chief candidates withdrew from the process, so the Board will be interviewing three candidates. The proposed interview questions were sent to Board for their review and comment.

Consider Fire Apparatus Purchase Agreements

Acting Deputy Chief of Operations Ihnken presented the Persistent Inflationary Environment language that the vendor Pierce is requiring be included in the Apparatus Purchase Agreements.

After discussion and questions,
M/S/P Sinclair and Johnson to approve the Persistent Inflationary Environment language as presented.
Vote: All in favor, none opposed.

Staff Reports:

Attorney's Report

Attorney Powell had no updates beyond the written report; however, she provided additional information regarding the Notice of Claim that the District received. Attorney Powell also addressed three bills that passed during the 2025 legislative session that impact the District.

High Country Training Center

In addition to the written report, Acting Deputy Chief Ihnken reported that the Training Center is focusing on the Training Captain interviews with candidates from both Red, White and Blue Fire Protection District and our District.

Local 4528 Union

No updates were given at this meeting.

Wildland

No updates beyond the written report.

Finance

In addition to the written report, the Finance Director Hartley thanked the finance team for their hard work, attention to detail, and commitment throughout the audit process. She also thanked Chief staff and HR for their ongoing support and trust, which truly helps Finance stay focused and confident in all of their work.

Finance Director Hartley reported that the duplicate check in the warrant list as part of the consent agenda has been voided and will be reflected on the warrant list at the May Board meeting.

Human Resources

No updates beyond the written report.

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Community Resource Officer
No updates beyond the written report.

Community Risk Division
No updates beyond the written report.

Administrative Support Services
No updates beyond the written report.

OPS/EMS Services
In addition to the written report, Acting Deputy Chief Ihnken shared that he and Battalion Chief Cole attended Firefighter Sage Miller's paramedic school graduation ceremony. Acting Division Chief Laurina reported that three additional members have been accepted to paramedic school.

Fire Chief
No written report was provided in the Board packet. Chief Davis reminded the Board that legal counsel is available to provide insight into potential merger-related issues, drawing on their prior experience in similar transactions. Chief Davis also noted that counsel can assist with considerations related to potential future sales tax ballot question and collection efforts.

Board Comments
None

Adjournment:
M/S/P Sinclair and Piotti to adjourn the meeting at 10:55 AM.
Vote: All in favor, none opposed.

Approved this 20th day of May 2025.

DocuSigned by:
Mary Hartley
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Mary Hartley, Board Secretary

Signed by:
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Joe Ben Slivka, Board President