

**Minutes**  
**Summit Fire & EMS Fire Protection District**  
**Regular Board Meeting**  
**Tuesday, August 15, 2023**  
**0035 County Shops Road, Frisco, CO**  
**with TeleCon Attendance Option Available**

**Call to Order:**

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

**Roll Call:**

Board Members present were Lori Miller, Joe Ben Slivka, Dan Johnson, and John Piotti. Staff members in attendance were Fire Chief Travis Davis, Deputy Chiefs Brian Schenking and John Wilkerson, Division Chiefs Kim McDonald and Rick Ihnken, Battalion Chiefs Ryan Cole, Lou Laurina and Kevin Skaer, Lieutenants Doug Beeler, Chris Romano, Scott Vinas, and Steve Wantuck, EMS Coordinator Joe Hemelt, Wildland Specialists Doug Lesch and Hannah Ohlson, Engineers Aaron Ferdig, Frank Towers, and Ted Salthouse, Firefighter Medics Corey Okes, Tony Maurina, Eric Paradis and Tony Marzo, Firefighters Dan Breyer, Justin Briggs, Phil Flegner, and Trevor Rafferty, EMT Denise Fair, Deputy Fire Marshal Scott Benson, Compensation and Benefits Specialist Erin Mumma, Accounting Manager Jessica Fuller, EMS Billing & Coding Specialist Martha Bird, Admin Tech Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and Legal Counsel Michelle Ferguson in for Emily Powell.

M/S/P Slivka and Johnson to excuse the absence of Director Sinclair.

Vote: All in favor, none opposed.

**Guests:**

Laura Kennedy, Town of Silverthorne Director of Finance & Administrative Services

**Approval of Agenda:**

M/S/P Johnson and Slivka to approve the agenda as presented.

Vote: All in favor, none opposed.

**Public Comments:**

None

**Badge Oath Ceremony**

Division Chief McDonald gave the oath of office and presented a badge and pinned Inspector Justin Farmer.

**Consent Agenda:**

The following items were presented:

Minutes: July 18, 2023, Regular Board Meeting

Warrants: July 15, 2023 – August 11, 2023

Financial Report for all funds – July 2023

After discussion and questions,

M/S/P Johnson and Slivka to approve the Consent Agenda as presented.  
Vote: All in favor, none opposed.

**New Business:**

**Present First Draft of the 2024 Capital Budget -**

Chief Davis and Finance Director Hartley presented the first draft of the 2024 Capital budget to the Board. After discussion and questions,

M/S/P Slivka and Piotti to direct staff to purchase a new gas detector in 2023 and move out of the 2024 draft capital budget as presented.

Vote: All in favor, none opposed.

**Discussion on Possible Temporary Mill Levy Reduction -**

Chief Davis and Finance Director Hartley opened Board discussion on a possible temporary mill levy reduction. Following this discussion, the Board instructed the staff not to take any actions to adjust the mill levy at this time, in part due to by the lack of sufficient information regarding the computation of property taxes for the year 2024 and a more detailed understanding of SB23-303/Proposition HH's impact on the District, along with the necessary requirements for apparatus and facility capital over the upcoming years.

**Presentation of Bi-Annual Accreditation Update -**

DC Schenking presented the Bi-Annual Accreditation report to the Board.

**Continued Business:**

**Update On Silverthorne Fire Station**

Chief Davis and Director Piotti updated the Board on the status of the Silverthorne Fire Station work that had been completed since the July Board meeting. Notably, a new sign has been erected to herald the forthcoming structure. Furthermore, plans are in place for an official groundbreaking ceremony scheduled for the upcoming year. Additionally, this evening's event encompasses a public community gathering, during which all inquiries pertaining to the new fire station and the services it will offer will be addressed.

**Staff Reports:**

Attorney: Attorney Powell is currently on medical leave, and during her absence, Attorney Ferguson will be assisting the District. In the Board packet, immediately following the attorney's report, is the legal advisement on the 2023 Legislative Session, along with a comprehensive update on changes to Federal and State employment law. These updates are intended for the perusal of the Board.

High Country Training Center: In addition to the written report, Director Miller conveyed that she and Director Johnson have been designated as the District representatives on the High Country Training Center Board. Also, the Training Captain position, previously filled by Captain Rial, has been posted. The application deadline is August 18, 2023.

Local 4528 Union Update – Local 4528 did not provide a written report this month. President Romano stated that there will be a kickball tournament called the Battle of the Badges - police vs

fire, on Saturday, August 26, 2023 starting at 10:00 AM at the Silverthorne ball fields below the dam. All proceeds from the raffle will go towards a scholarship to a graduating SHS senior.

Wildland All Matters: Nothing in addition to the written report, which was included as part of the operations report.

Finance: In addition to the written report, Finance Director Hartley shared that the Special District Association opened registration for the 2023 Annual Conference to be held September 12–14, 2023 at the Keystone Conference Center. Board members who are interested in attending should contact Finance Director Hartley.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: In addition to the written report, DC Schenking stated that the District's website now includes a language selection with auto-generated translation, for individuals who do not read English.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis reported receiving a proposal from CPS HR Consulting to assist with recruiting the HR Manager. The proposal encompasses tasks such as refining the job description, conducting screenings, and engaging in salary negotiations. Given the significance of the HR Manager to the District, it is of utmost importance that we identify the ideal candidate.

### **Board Comments**

None

### **Adjournment:**

M/S/P Slivka and Johnson to adjourn the meeting at 11:31 AM.

Vote: All in favor, none opposed.

Approved this 19<sup>th</sup> day of September 2023.

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Mary Hartley, Board Secretary

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Lori A. Miller, Board President