

Minutes
Summit Fire & EMS Fire Protection District
Special Meeting of the Board of Directors
Thursday, January 30, 2025
0035 County Shops Road, Frisco, CO
TeleCon Attendance

Call to Order:

The special meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 8:02 AM.

Roll Call:

Board Members present were Joe Ben Slivka, Dan Johnson, Jonathan Sinclair, and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Acting Division Chiefs Lou Laurina and Scott Benson, Battalion Chief Ryan Cole, Lieutenant Chris Romano, Wildland Coordinator Kyle Iseminger, Firefighter Medic Eric Paradis, Community Risk Reduction Coordinator Meghan Layfield, Inspector Amelia Spinner, HR Manager Karen Steen, Compensation and Benefits Specialist Erin Mumma, Accounting Manager Jessica Fuller, Staff Accountant Kori Fletcher, EMS Billing Specialist Martha Bird, Admin Permit Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and Legal Counsel Emily Powell.

Guests:

None

Approval of Agenda:

M/S/P Johnson and Tolton to approve the agenda as presented.

Vote: All in favor, none opposed.

Consider Resolution 2025-04 Establishing a Search Committee and Fire Chief Selection Process/Resolution

Attorney Powell, Chief Davis and HR Manager Steen reviewed the draft Resolution along with the updated Fire Chief job description, job announcement, and proposed recruiting and hiring process timelines representing the process both with and without hiring an external search consultant. After discussion and questions, the Board directed staff and legal to update the Resolution 2025-04, the Fire Chief job description, and the job announcement. The Board will reconvene on Monday, February 3, 2025 at 8:00 am at a special meeting of the Board to review the updated documents and consider approval.

Impact Fee Update/Consider Timeline Adjustment

Chief Davis and Attorney Powell reviewed the proposed updated timeline on impact fee implementation with the Board. After discussion and questions;

M/S/P Johnson and Sinclair to authorize staff and legal to proceed with the impact fee implementation process as revised in the Board packet.

Vote: All in favor, none opposed.

Any Other Business to Come Before the Board

None

Board Member Comments

None

Adjournment:

M/S/P Tolton and Johnson to adjourn the meeting at 9:01 AM.

Vote: All in favor, none opposed.

Approved this 18th day of February 2025.

DocuSigned by:

Mary Hartley

B95F924B64AE478

Mary Hartley, Board Secretary

Signed by:

JS

00730B6F7C0E4B9...

Joe Ben Slivka, Board President