

**Minutes**  
**Summit Fire & EMS Fire Protection District**  
**Regular Board Meeting**  
**Tuesday, May 20, 2025**  
**0035 County Shops Road, Frisco, CO**  
**with TeleCon Attendance Option Available**

**Call to Order:**

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:08 AM.

**Roll Call:**

Board Members present were Joe Ben Slivka (remote), Dan Johnson, John Piotti, and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chiefs Brian Schenking and Rick Ihnken, Division Chiefs Kim McDonald, Scott Benson and Lou Laurina, Battalion Chief Ryan Cole, Captains Aaron Kaltenbach and Matt Brewer, Lieutenants Greg Isaacson, Chris Romano and Ryan Grafmiller, Wildland Coordinator Kyle Iseminger, Wildland Specialists Doug Lesch and Brandon McBride, Inspectors Justin Farmer, Jessica Sawyer, and Amelia Kupperberg, Community Risk Reduction Coordinator Meghan Layfield, Community Resources Officer Steve Lipsher, IT Manager Will Childers, HR Manager Karen Steen, Compensation and Benefits Specialist Erin Mumma, Accounting Manager Jessica Fuller, Staff Accountant Kori Fletcher, EMS Billing Specialist Martha Bird, Admin Tech Ginger Hatton, and District legal counsel Emily Powell.

M/S/P Piotti and Tolton to excuse the absence of Director Jonathan Sinclair from the Board meeting.

Vote: All in favor, none opposed.

**Guests:**

Elizabeth Woodward, Attorney with Ireland Stapleton Pryor & Pascoe, PC  
Drew Hoehn, Fire Chief at Red, White, and Blue FPD  
Jeff Nordeen, Division Chief of Training at Red, White, and Blue FPD

**Approval of Agenda:**

M/S/P Slivka and Tolton to approve the agenda presented.

Vote: All in favor, none opposed.

**Public Comments:**

None

**Oath of Office Ceremony**

**Give Oath of Office to Board Members Dan Johnson and Chuck Tolton**

Chief Davis gave the Oath of Office to the District's re-elected Board members, Dan Johnson and Chuck Tolton.

**Elect Board Officers**

M/S/P Tolton and Piotti to re-elect the Board officers to their current positions, with Joe Ben Slivka as President, Dan Johnson as Vice President, and John Piotti as Treasurer.

Vote: All in favor, none opposed.

### **Review Conflict of Interest**

Attorney Powell discussed the two different types of conflicts of interest with the Board members, including both legal conflicts of interest and perceived conflicts of interest, that need to be disclosed should they arise during the period of a Board member's service.

### **Consent Agenda:**

The following items were presented:

Minutes: March 31, 2025, April 7, 23, and 24, 2025, and May 5, 2025, Special Board Meetings, and April 15, 2025, Regular Board Meeting

Warrants: March 15, 2025 – April 11, 2025

Financial Report for all funds – March 2025

After discussion and questions,

M/S/P Slivka and Piotti to approve all Board minutes and the warrants as presented, and to postpone consideration the March 2025 Financial Report.

Vote: All in favor, none opposed.

### **New Business:**

#### **Review East Dillon Water District Land Purchase Contract**

Chief Davis introduced the Board to Attorney Elizabeth Woodward who is the District's counsel for property acquisitions. Attorney Woodward walked the Board through the standard Colorado purchase contract as customized for this transaction, which includes acquiring tract B at a purchase price of \$84,400. Obtaining title insurance, a survey and a property inspection are the three items that will need to be done before closing on the property.

M/S/P Piotti and Tolton to present the contract to East Dillon Water District as presented.

Vote: All in favor, none opposed.

#### **Community Event/Grand Opening Participation**

Chief Davis reported that Director Sinclair was approached about the grand opening of Dunkin Donuts and a request to have the District present. He shared that all requests of this type are vetted internally and the District is selective as to the availability and appropriateness of District presence, and openly communicates with the community vendor.

### **Continued Business:**

#### **Consider Matters Related to Interim Fire Chief Appointment –**

DC Schenking thanked the Board for allowing him to step in as the Interim Fire Chief. He is requesting that the Board take a pause in resuming the Fire Chief search process.

The regular Board meeting went into a recess for 5 minutes.

M/S/P Piotti and Tolton to move into Executive Session under CRS Section 24-6-402(4)(f) to discuss a personnel matter related to the performance of Brian Schenking as Interim Fire Chief.

Vote: All in favor, none opposed.

M/S/P Piotti and Tolton to move out of Executive Session at 10:41 AM.

Vote: All in favor, none opposed.

Regular Board meeting resumed at 10:42 AM.

Three options were discussed for the Fire Chief search process, including (1) making DC Schenking the Interim Fire Chief for six months and then conducting a full Fire Chief search process whereby DC Schenking can apply; (2) posting the Fire Chief position internally for a reasonable yet brief time with consideration to hire Chief Schenking without a search; and (3) to continue the interim Fire Chief process for the time being, and decide whether to do either one or two above at some point within the next six months. After discussion and questions;

M/S/P Slivka and Johnson to appoint Brian Schenking as the District's Interim Fire Chief for six months and suspend the search process until that time.

Vote: All in favor, none opposed.

DC Schenking asked for an interim Fire Chief employment contract to ensure his ability to go back to his DC position if he does not continue to the Fire Chief role. The Board agreed to consider a contract and asked HR Manager Steen to work with legal counsel to prepare a draft for review.

#### **Interim Fire Chief Pay and Start Date**

HR Manager Steen discussed the Fire Chief pay comps from the five other fire districts that the District uses when looking at the Union pay compensation. Due to time constraints of the Board members' attendance, the Board agreed to move this discussion to a special Board meeting in the near future. The proposed interim Fire Chief employment contract with the pay and start date will be presented to the Board at the June 17, 2025 Board meeting for review and approval.

#### **Rollout Updated Impact Fee Study**

Attorney Powell reported on the draft Impact Fee Study done by TischlerBise, which showed that the fees significantly increased over the past 2021 Impact Fee Study. These increases are based on actual costs in order to provide the District's existing level of services to the new construction in the District's jurisdictional area. Attorney Powell asked whether the Board wanted to move forward with approving the study or wait until next month where TischlerBise will be presenting their study to the Board. The Board decided to wait to approve the study until the next Board meeting in June.

#### **Staff Reports:**

##### **Attorney's Report**

Attorney Powell had no updates beyond the written report.

##### **High Country Training Center**

In addition to the written report, Division Chief Nordeen introduced their new training captain, Greg Isaacson, who was selected after a successful search.

##### **Local 4528 Union**

Mike Williams reported that there is a new member of the E Board, Firefighter Aaron Baker as a shift manager, and they look forward to working with Chief.

##### **Wildland**

In addition to the written report, WL Specialist Lesch reported the new wildland truck is here and ready for response. The new Type 3 out of Boise will be available in the next week for inspection.

**Finance**

No updates beyond the written report.

**Human Resources**

In addition to the written report, HR Manager Karen Steen reported sending out five offers for three firefighter medic positions and two firefighter EMTs.

**Community Resource Officer**

In addition to the written report, CRO Lipsher reminded the Board of the upcoming grand opening of our Station 10 in Silverthorne at 1:30 pm on June 4, 2025.

**Community Risk Division**

No updates beyond the written report.

**Administrative Support Services**

In addition to the written report, Chief Schenking reported holding a retirement party on August 2, 2025 for Chief Davis and other staff members who are retiring this year. Chief Schenking also reported on working with Summit County 911 Communications. The County is going through RFP's for a new CAD system.

**OPS/EMS Services**

No updates beyond the written report.

**Fire Chief**

In addition to the written report, Chief Davis reported that past Board members will be invited to the Silverthorne station grand opening as well.

**Board Comments**

None

**Adjournment:**

M/S/P Piotti and Tolton to adjourn the meeting at 11:27 AM.

Vote: All in favor, none opposed.

Approved this 15<sup>th</sup> day of July 2025.

DocuSigned by:  
  
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Mary Hartley, Board Secretary

Signed by:  
  
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Joe Ben Slivka, Board President