Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday, June 17, 2025
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:
The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:
Board Members present were Joe Ben Slivka, Dan Johnson, John Piotti (remote), Jonathan Sinclair, and Chuck Tolton. Staff members in attendance were Fire Chief Travis Davis, Deputy Chief Brian Schenking, Deputy Chief Rick Ihnken, Division Chiefs Scott Benson and Lou Laurina, Battalion Chief Kevin Skaer, Wildland Coordinator Kyle Iseminger, Wildland Specialists Hannah Ohlson and Brandon McBride, Fuels Crew Lead Matthew Gerjol, Firefighter Medics Eric Paradis, Sage Miller, and Corey Okes, Engineers Aaron Ferdig and Mark Nielsen, Inspectors Justin Farmer, Jessica Sawyer, and Amelia Kupperberg, Community Resources Officer Steve Lipsher, Community Risk Reduction Coordinator Meghan Layfield, Accounting Manager Jessica Fuller, Staff Accountant Kori Fletcher, EMS Billing Specialist Martha Bird, Admin Tech Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and District legal counsel Emily Powell.

Guests:
Colin McAweeney, Western Region Manager, TischlerBise
Red, White and Blue Fire Protection District Division Chief Jeff Nordeen
Family members for the Badge/Oath ceremony

Approval of Agenda:
M/S/P Sinclair and Tolton to approve the agenda as amended to add two Executive Sessions, one under CRS Section 24-6-402(4)(b) and (e) to receive advice from legal counsel regarding the Interim Fire Chief Employment Agreement, and the other under CRS Section 24-6-402(4)(f) to discuss a personnel issue regarding the current Fire Chief's compensation.
Vote: All in favor, none opposed.

Public Comments:
None

Badge/Oath Ceremony
Fire Chief Davis gave the oath of office to Deputy Chief Ihnken, Division Chiefs Benson and Laurina, Firefighter Medic Sage Miller, Firefighters Hunter Brown and Tristan Williams, and Wildland Specialist Brandon McBride. All were badged by staff or family members.

Consent Agenda:
The following items were presented:
Approval of Warrants: May 17, 2025 - June 13, 2025
Financial Report for all funds – May 2025
After discussion and questions,

M/S/P Johnson and Sinclair to approve the Consent Agenda as presented.
Vote: All in favor, none opposed.

New Business:
Impact Fee Analysis Review
Colin McAweeney from Tischler Bise presented the 2025 Impact Fee Analysis Report to the Board of Directors. After discussion and questions,

M/S/P Sinclair and Tolton to adopt the 2025 Impact Fee Analysis Report as presented.
Vote: All in favor, none opposed.

M/S/P Johnson and Sinclair to direct staff and legal counsel to begin the Impact Fee adoption process, including writing the notices of intent to adopt impact fees to the five Towns and County within the District's jurisdiction.
Vote: All in favor, none opposed.

Staff Reports:
Attorney's Report
Attorney Powell had no updates beyond the written report, except discussing finalizing the legal tracker from the last Colorado Legislative session.

High Country Training Center
In addition to the written report, Chief Nordeen reported getting the burn building up to code for future trainings. Also, the safety four vehicle is moving ahead and will go into service mid fall, 2025.

Local 4528 Union
Engineer Nielsen reported that the Local held an initial meet and confer with Interim Chief Schenking and plans to continue monthly meetings. A team participated in a kart racing fundraiser in Denver benefiting first responders. E-Board members will attend upcoming state and regional union conferences. The Local also provided $200 gift cards to three recently injured members.

Wildland
No updates beyond the written report.

Finance
In addition to the written report, the Finance Director Hartley reported that the downpayment of $2.7 million for the three new apparatus will be happening this week, and the Finance team kicked off the 2026 budget process with staff.

Finance Director Hartley sincerely thanked the Board and staff for their support and attendance at her husband's funeral service. She shared that the outpouring of kindness, outreach, and presence was deeply meaningful to her and her family, and she expressed heartfelt gratitude to everyone for their tremendous support during this difficult time.

Human Resources
No updates beyond the written report.

Community Resource Officer
No updates beyond the written report.

Community Risk Division
No updates beyond the written report.

Administrative Support Services
No updates beyond the written report.

OPS/EMS Services
No updates beyond the written report.

Fire Chief
No written report was provided in the Board packet and no updates were provided.

Executive Session #1:
M/S/P Johnson and Sinclair to move into Executive Session under CRS Section 24-6-402(4)(b) and (e) to receive advice from legal counsel related to the Interim Fire Chief Employment Agreement
Vote: All in favor, none opposed.

Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and would not be recorded. The Board entered Executive Session at 10:32 AM.

M/S/P Johnson and Sinclair to move out of Executive Session at 11:09AM.
Vote: All in favor, none opposed.

Executive Session #2:

M/S/P Johnson and Tolton to move into Executive Session under CRS Section 24-6-402(4)(f) to discuss a personnel issue regarding the current Fire Chief compensation.
Vote: All in favor, none opposed.

The Board entered Executive Session at 11:12 AM.

M/S/P Piotti and Sinclair to move out of Executive Session at 11:26AM.
Vote: All in favor, none opposed.

Regular Board meeting resumed at 11:28 AM.

M/S/P Johnson and Tolton to approve a payment to current Fire Chief Davis of up to $20,000, which should include the District's payment of COBRA insurance premiums for Fire Chief Davis, if he selects COBRA insurance and the District is able to pay directly.
Vote: All in favor, none opposed.

Continued Business:
Fire Chief Appointment and Consider Approval of the Interim Fire Chief Employment Agreement:
Director Slivka stated that the Board would like to consider three changes to the Interim Fire Chief Employment Agreement including the vote threshold needed to terminate the Interim Fire Chief's employment, the amount of severance provided, and the additional monthly payment amount for performing the Fire Chief duties. He proposed that the typical majority voting threshold apply, the severance be paid 1 week for every year of employment with the District, and the stipend to be changed to $1,049.92 per month. The effective start date is June 1, 2025.

After discussion and questions,
M/S/P Sinclair and Johnson to approve the Interim Fire Chief Employment Agreement with three revisions as discussed.
Vote: All in favor, none opposed.

Board Comments
The Board of Directors wished Chief Davis well in his future endeavors and thanked him for his years of service.

Adjournment:
M/S/P Johnson and Sinclair to adjourn the meeting at 11:39 AM.
Vote: All in favor, none opposed.

Approved this 15th day of July 2025.

DocuSigned by:
Mary Hartley
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Mary Hartley, Board Secretary

Signed by:
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Joe Ben Slivka, Board President

I hereby attest that the information communicated during the first Executive Session, which was not recorded, constituted privileged attorney-client communications.

Emily J Powell

Emily Powell, Esq.

I hereby attest that the first Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b) and (e).

Signed by:

JBS

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Joe Ben Slivka, President