

**Minutes**  
**Meeting of the Board of Directors**  
**Summit Fire & EMS Authority**  
**Tuesday April 20, 2021**  
**Meeting Conducted via TelCon**  
**And In Person (for Board Members and Chief Staff Only)**  
**at 0035 County Shops Road, Frisco, CO**

**Call to Order:**

The regular meeting of the Summit Fire & EMS Authority ("SFE") Board of Directors ("Board") was called to order at 8:33 AM.

**Roll Call:**

Board Members present in person and via TelCon were Jim Cox, Dave Steele, Lori Miller, Ben Broughton and Jim Lee. Staff members in attendance in person and via TelCon were Chief Travis Davis, Deputy Chief Brian Schenking, Fire Marshal Kim McDonald, Captain Todd Hebebrand, Engineer Chris Romano, Accounting Supervisor Jessica Fuller, Payroll/AP Specialist Erin Mumma, HR Manager Matt Scheer, Community Risk Officer Steve Lipsher, Board Secretary/Finance Manager Mary Hartley, and SFE Legal Counsel Emily Powell.

**Guests:**

Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District ("CMCMD")

**Approval of Agenda:**

Upon motion duly made and seconded, the Board approved the agenda as presented.

**Public Comments:**

None

**Consent Agenda:**

The following items were presented:

Approval of Minutes: March 16, 2021 Regular Board Meeting

Approval of Warrants: March 14, 2021 – April 16, 2021

Financial Report for all funds – March 2021

After discussion and questions,

M/S/P Miller and Lee to approve the consent agenda as presented.

Vote: All in favor, none opposed.

**Continued Business:**

**Authority Dissolution Update**– Attorney Powell discussed the finalization of the Sublease of Engine 1 and Truck 1 from CMCMD to SFEFPD. This sublease agreement has been signed by the CMCMD Board and US Bancorp Government Leasing and Finance, Inc. and will be presented for approval and signature at the SFE FPD meeting following this meeting.

Attorney Powell shared the process of the assignment/termination of SFE Authority contracts project. Her team is working on categorizing the contracts as nothing further to do, reassignment to the District or rewrite the contract. Once this is done and the audit is complete we will be ready to dissolve the authority.

**Board Comments:**

None

**Adjournment:**

M/S/P Lee and Miller to adjourn the meeting at 8:43 AM.

Vote: All in favor, none opposed.

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Mary Hartley, Board Secretary

Approved this \_\_\_\_ day of \_\_\_\_\_ 2021

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Jim Cox, President