

**Minutes**  
**Meeting of the Board of Directors**  
**Summit Fire & EMS Authority**  
**Tuesday February 16, 2021**  
**Meeting Conducted via TeleCon**  
**And In Person (for Board Members and Chief Staff Only)**  
**at 0035 County Shops Road, Frisco, CO**

**Call to Order:**

The regular meeting of the Summit Fire & EMS Authority ("SFE") Board of Directors ("Board") was called to order at 8:30 AM.

**Roll Call:**

Board Members present in person and via TelCon were Jim Cox, Lori Miller, Ben Broughton and Jim Lee. Staff members in attendance in person and via TelCon were Chief Travis Davis, Deputy Chiefs Bruce Farrell, John Wilkerson and Brian Schenking, Senior Accountant Jessica Fuller, Payroll/AP Specialist Erin Mumma, Board Secretary/Finance Director Mary Hartley, and SFE Legal Counsel Emily Powell.

M/S/P Broughton and Miller to approve Director Dave Steele's absence from the meeting.  
Vote: All in favor, none opposed.

**Guests:**

Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District ("CMCMD")  
Josie Reid, Attorney at Law, Ireland Stapleton Pryor & Pascoe, PC  
Jen Barchers, Director of Lake Dillon Fire Protection District ("LDFPD")

**Approval of Agenda:**

Upon motion duly made and seconded, the Board approved the agenda as presented.

**Public Comments:**

None

**Consent Agenda:**

The following items were presented:  
Approval of Minutes: January 19, 2021 Regular Board Meeting  
Approval of Warrants: January 16, 2021 – February 12, 2021  
Financial Report for all funds – January 2021  
After discussion and questions,

M/S/P Broughton and Miller to approve the consent agenda as presented.  
Vote: All in favor, none opposed.

**Continued Business:**

**Authority Dissolution Update**– Attorney Powell discussed the final asset transfer documents needed from CMCMD to LDFPD in order to complete the asset transfer portion of the merger project. These documents are the Omnibus Bill of Sale, the Fire Station Lease Agreement, and the Sublease Agreement for CMCMD's Engine 1 and Truck 1, which are subject to lease-purchase financing. The Omnibus Bill of Sale is complete

and was approved by the LDFPD and CMCMD Boards in January. The Fire Station Lease Agreement also is complete and will be considered by the LDFPD Board for approval at its February 16 Board meeting. CMCMD has already approved the Fire Station Lease Agreement subject to the LDFPD Board's approval. There is no status update at this time on the Sublease Agreement for Engine 1 and Truck 1.

Now that most of the asset transfer work is complete, and once all employee benefit accounts have been transferred to LDFPD, legal counsel and staff will begin work on the assignment or termination of contracts, and the recording of the Order of Change of Name with the Summit County Clerk and Recorder.

**Board Comments:**

Director Miller would like to see the Sublease Agreement for Engine 1 and Truck 1 along with the recording of the Order of Change of Name done in this next month.

**Adjournment:**

M/S/P Lee and Broughton to adjourn the meeting at 8:44 AM.

Vote: All in favor, none opposed.

\_\_\_\_\_  
Mary Hartley, Board Secretary

Approved this \_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Jim Cox, President